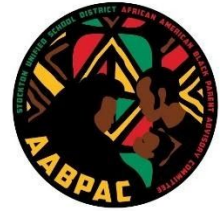


**African American/ Black Parent  
Advisory Committee (AA/BPAC)**  
Family Engagement & Education Office

School For Adults Annex Building  
1661 Pacific Avenue, Stockton, CA 95204  
(209) 933-7470 x2223



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**African American/Black Parent Advisory Committee Bylaws  
(Guidelines & Descriptions)**

ARTICLE I – NAME The name of this committee shall be the African American/Black Parent Advisory Committee.

ARTICLE II- PURPOSE The purpose of this committee shall be to give African American/Black students an equitable balance in education, opportunities, and safety, while empowering parents to support his or her student’s achievement. The committee shall offer guidance, assistance, structure, and support to African American/Black families.

ARTICLE III- MEMBERSHIP Section 1: Be a parent/guardian of an African American/Black Student in the Stockton Unified School District Section 2: Understand the importance of parent participation, Section 3: Willing to commit to a minimum of one meeting per month, Section 4: Members shall serve on the AA/BPAC for two school terms; Section 5: Each member shall have one vote.

ARTICLE IV- EXECUTIVE OFFICERS The officers of this committee shall consist of a Chairperson, Vice-Chairperson, Secretary, and Parliamentarian. All Executive members shall be voted into office for a two (2) year term. In order to ensure continuity of officers, voting will be staggered yearly (Chairperson and Secretary; Vice-Chairperson and Parliamentarian). There will be administrative non-voting members who attend on a rotational basis to support the committee.

ARTICLE V- MEETINGS Meetings will convene monthly. Members must attend at least one meeting per month. Notification of absence or late arrival must be provided to the Parent/Community Empowerment office or to an AA/BAC Executive Committee member prior to start of meeting. Any member with three (3) unexcused AA/BPAC meetings in a school year will automatically terminate membership. Meetings will occur on the second Wednesday of each month from 5:30 pm-7:00 pm. If the second Wednesday of the month falls on a holiday, then an additional meeting will be scheduled as needed.

ARTICLE VI- AMENDMENTS The bylaws may be amended at any regular meeting with the approval of two-thirds of membership in attendance.

ARTICLE VII- DUTIES OF THE EXECUTIVE OFFICERS Section 1: It shall be the duty of the Chairperson to preside at all the meetings. Section 2: In the event of the absence of the Chairperson, the Vice-Chairperson shall assume the duties of the Chairperson. Section 3: The Secretary shall keep the minutes of all meetings, and assist with sending notices of meetings and/or agendas. Section 4: The Parliamentarian is to provide guidance pertaining to Robert's Rules of Order when conducting the meetings.

ARTICLE VIII- SUBCOMMITTEES Subcommittees shall be appointed as needed to promote the objectives of the African American/Black Parent Advisory Committee (AA/BPAC). Article IX – QUORUM: A quorum will be established when a majority of members present are parents of African American/Black students participating in Stockton Unified School District schools.

Adopted: April 17, 2019  
Modified: May 8, 2019;  
October 15, 2019  
Ratified: October 15, 2019